

# **Undergraduate Scholarship Policy**

**Trinity Bible College & Graduate School**

11.18.2025

# TBC&GS Scholarship Policy

## Scholarship Committee

The Scholarship Committee convenes during each spring semester and as necessary to evaluate applications for the Presidential Scholarships as well as for the Private Donor Scholarship Awards. The committee will also meet the first week of each semester to discuss appeals and as needed throughout the school year. The committee is comprised of the following voting members plus one non-voting member from the Advancement office:

- Financial Aid Coordinator (Chair and votes only to break tie)
- Executive VP
- Dean of Undergraduate School
- VP of Experiential Learning & Student Development (or representative from Student Life office)
- Director of Enrollment (or representative from Enrollment office)
- Representative from Graduate School
- One full-time undergraduate faculty representative (appointed each year by Dean)
- Registrar
- Student Accounts Coordinator
- Representative from Development and Alumni Relations Office (non-voting)

The President (or a representative designated by him) may at any time choose to be a part of the Scholarship Committee.

Any changes to the scholarship policy must be discussed, reviewed, and voted on by the Scholarship Committee (a quorum is required) and then presented to the Senior Leadership Team for final approval. The Senior Leadership Team reserves the final authority to approve or deny the proposed changes.

## Terms, Definitions, and Processes

For the purposes of this policy, the term 'scholarship' is defined as: funds given to a student for educational purposes that do not need to be repaid. The terms *scholarship* and *award* may be used interchangeably in this document.

Trinity Bible College & Graduate School offers a variety of scholarships to full-time, traditional undergraduate students in an effort to make a Trinity education more affordable. To become and remain eligible for any Trinity scholarship award a student must:

1. Be accepted as a full-time undergraduate student at Trinity Bible College and Graduate School,
2. Have completed the Federal Application for Financial Student Assistance,
3. Be in good academic standing, with a minimum cumulative GPA of 2.0 recorded in official (high school or college) school records,
4. Live in campus provided housing, unless otherwise approved by Student Life and Undergraduate Academics Offices, due to degree requirements,
  - a. Full-time off-campus students will only be eligible for 50% of their awards.
  - b. Part-time students are not eligible for Trinity Scholarship programs.
5. Maintain good standing in conduct with the Student Life Office,
  - a. Dorm students with more than 34 student life points will be ineligible for Trinity Scholarships.
  - b. Apartment students with 19 or more points will be ineligible for Trinity Scholarships.
6. Remain a full-time student, unless in the final semester of their degree program.

Dependent scholarships are for those who meet the following qualifications:

1. Claimed as a dependent on most recent tax filing by the qualifying individual(s) required by the scholarship,
2. Unmarried and under 24 years of age on the first day of the semester to which the scholarship is applied,
3. Meet all other qualifications of the specific scholarship.

The use of artificial intelligence (AI) programs (e.g., ChatGPT or similar tools) in the **admissions and scholarship processes is strictly prohibited**. Applicants suspected of using AI to complete admissions or scholarship essays, or to answer any section of the application, may be required to **resubmit their applications under proctored supervision** (e.g., by a school guidance counselor or pastor). In cases of clear or unresolved misuse, the application may be denied outright.

Student account billing is applied in the following order:

1. Add: Tuition Costs
2. Minus: Federal/State Grants
3. Minus: Trinity Aid Scholarships\* and Tuition Only Private Donor Scholarships
  - i. Total of all Federal/State Grants plus Trinity Aid Scholarships\* and Tuition Only Private Donor Scholarships cannot exceed total Tuition Costs.
4. Add: Remaining Tuition plus Room, Meal Plan, and Fees.
5. Minus: Private and Outside Scholarships
6. Minus: RA and Summer Ministry Awards
  - i. RA and Summer Ministry Awards cannot generate a refund.
7. Minus: Federal Direct Loans
8. Minus: Private Loans and Payments

\* First-time residential students with less than 30 credit hours can receive no more than \$7500 in total Trinity Aid. Exceptions for Presidential, Missionary Dependent Scholarships, Employee Waivers, and certain International Discounts. Returning or Transfer students with 30 or more credit hours can receive no more than \$6000 in total Trinity Aid. Exceptions for Presidential, Missionary Dependent Scholarships and Employee Waivers, and certain International Discounts.  
RA and Summer Ministry Scholarships are awarded separately and are not included in max amount.

To be eligible to receive traditional undergraduate Trinity scholarship awards, a FAFSA must be filed and sent to Trinity Bible College & Graduate School. No Trinity scholarship awards or service waivers will be awarded without a current FAFSA unless; student can pay for the semester in its entirety. International students who are ineligible for federal aid may receive Trinity scholarships without filing a FAFSA.

Tuition waivers based upon current or past employment are subject to all requirements set forth in the Staff and Faculty Handbooks and Business Office established guidelines.

Awards may be adjusted each semester to reflect any changes in eligibility status. If a student wishes to appeal, he/she must do so formally. This process must be initiated in writing in the Financial Aid office by the add/drop date. The scholarship appeal will be reviewed and decided by the Scholarship Committee.

If a student officially withdraws before the sixth week of classes, all Trinity scholarship aid will be forfeited. If a student officially withdraws after the sixth week, all Trinity scholarship aid applied to a student's account will remain.

Length of Trinity-Funded Scholarships.

Unless otherwise noted, maxim eligibility for Trinity Scholarships is eight (8) semesters for a Bachelor of Arts (BA) degree and four (4) semesters for an Associate of Arts (AA) degree. If a student requires more than the pre-approved number of semesters to complete their degree, the student can submit an appeal to the Scholarship Committee for continued Trinity-funded Scholarships.

## Description of Awards Offered:

### Presidential Scholarships

Presidential Scholarships awards are for up to:

- \$15,000, \$12,000, and \$9,000 for traditional undergraduate students, or
- \$10,000, \$8,500 and \$7,000 for those in the Pack Your Bags program their first year,

in tuition waivers each academic year and are renewable for up to four (4) consecutive academic years. Pack Your Bags students will receive the PYB award amount in their first year only, and the traditional undergraduate award in subsequent years. Awards are given to up to three exceptional students displaying aptitude in academics, leadership, and Christian commitment. The Presidential Scholarship process opens in November each year and the application deadline is March 15<sup>th</sup> of the following year.

Winners who receive these awards are subject to all terms and eligibility requirements of the Trinity Scholarship policy in addition to those specific to this award process. Awards are for tuition only and are applied according to the policies for awarding aid. This is the **largest and most prestigious scholarship** Trinity offers. Therefore, it cannot be stacked with other Trinity Scholarships.

### **Requirements**

First-time freshman with a minimum GPA of 3.0

Must maintain a cumulative college GPA of 3.6 while enrolled at Trinity Bible College

Must live on campus to continue receiving scholarship

### **Presidential Scholarship Committee**

The Enrollment Office will select various Faculty and Staff to participate in the different parts of the Presidential Scholarship application process. The Committee will look at different criteria in determining this scholarship that include but are not limited to: demonstration of exceptional academics, leadership abilities, character, spiritual maturity, and demonstrated financial need. The committee will present finalist recommendations for the President's review and consideration, and the President will select the award recipients in the spring of each year.

### **Preliminary Round**

*Submit Application and Video*

**Deadline:** Early March.

Complete the online **scholarship application**

Submit a creative 2-3-minute **video**.

Video Ideas

Introduce yourself

Why Trinity Bible College?

Why should you receive this scholarship?

What are your goals or aspirations?

How will attending Trinity help you reach your goals?

Upload to a third-party video hosting site (YouTube, Vimeo, etc.). Copy and paste your video link into your online scholarship application.

Be **accepted** or provisionally accepted into Trinity as a traditional undergraduate or PackYourBags student for the Fall semester. (Distance Education students do not qualify.)

Have your pastor send a **recommendation letter** directly to Trinity ([admissions@trinitybiblecollege.edu](mailto:admissions@trinitybiblecollege.edu) or 50 6th Ave S #488, Ellendale, ND 58436). The letter can be mailed or scanned/emailed on the church's letterhead. *This letter cannot be written by someone related to you.* The letter should answer the following questions:

How have you seen this student demonstrate positive leadership?

How has this student shown commitment to their faith?

Why should this student receive this scholarship?

Applicants will be notified concerning their qualification status for the final round.

### **Final Round**

*Interview and Essay*

*End of March*

All interviews for finalists will be conducted via Zoom on March 24 (special exceptions can be made).

On the same day, applicants will be given an **essay** prompt at the end of the Zoom call which they will need to complete in the one-hour allotted time.

### **Announcing the Winners**

Presidential Scholarship winners will be announced at **College Days in April**. We encourage applicants to attend, however winners do not need to be present to receive the scholarship.

**Academic Scholarships** are awarded based solely on GPA and ACT or SAT or CLT scores. Academic Scholarships are renewable each semester as long as the student maintains eligibility standards.

***For First Time Students with less than 30 credit hours:***

To qualify for an academic scholarship; a new student must have an official High School GPA of at least 3.0 on a 4.0 system.

GPA Points	ACT Points	SAT Points	CLT Points
3.75 - 4.00 = 4 pts	34 - 36 = 4 pts	1510 - 1600 = 4 pts	108 – 120 = 4 pts
3.50 - 3.74 = 3 pts	31 - 33 = 3 pts	1360 - 1500 = 3 pts	100 – 107 = 3 pts
3.25 - 3.49 = 2 pts	29 - 30 = 2 pts	1280 - 1350 = 2 pts	95 – 99 = 2 pts
3.00 - 3.24 = 1 pts	27 - 28 = 1 pts	1210 - 1270 = 1 pts	89 – 94 = 1 pts

Points	Award Amount
1	\$500
2	\$1,000
3	\$1,500
4	\$2,000

Points	Award Amount
5	\$2,500
6	\$3,000
7	\$3,500
8	\$5,000

***For Returning or Transfer Students with 30+ credit hours:***

Once a returning student begins his/her second academic year, the scholarship amount will be adjusted either up or down after the conclusion of each academic year to reflect any changes in the student’s cumulative GPA status. The following are **annual** amounts:

Cum. GPA	Award Amount
3.00 – 3.19	\$1,000
3.20 – 3.39	\$1,500
3.40 – 3.59	\$2,000

Cum. GPA	Award Amount
3.60 – 3.79	\$2,500
3.80 – 3.99	\$3,000
4.00	\$4,000

**Assembly of God Minister Dependent Scholarship**

Full-time residential students who are dependent children of active credentialed or licensed Assembly of God ministers are eligible.

- New students with less than 30 credit hours are eligible for up to \$7500 for one academic year,
- Returning or transfer students with more than 30 credit hours are eligible for up to \$5000 per academic year.

Limited exceptions will be made for the dependents of those working full-time in an Assembly of God church as a pastor, but are not credentialed or licensed. Verification with District Leadership will be required. Any exception will be reviewed and approved by the Scholarship Committee.

**Full-Time Minister Dependent Scholarship**

Dependents of full-time credentialed or licensed ministers from denominations or mission agencies that have shared mutual doctrinal distinctives and values as those of the Assemblies of God and Trinity Bible College and Graduate School; will be eligible for a scholarship of up to \$1500 per academic year. Proof of credentials or license and/or



**Returning Student Involvement Scholarships** are for returning or transfer students with more than 30 credit hours who actively participate in college sponsored activities. Bonus given for verified leadership role in the activity.

- Worship Teams
- Student Government
- Varsity Sports
- Traveling ministry teams (Trinity Summer Teams Excluded)

Returning Student Involvement - Students w/ 30+ Credits*			Award Scale	
Trinity Ministry Teams	1pt Participation + 1pt Leadership	Max 2 pts	1-2 Pts	\$ 500.00
Athletics	1pt Participation + 1pt Leadership	Max 2 pts	3-4 Pts	\$ 750.00
Student Government	2pts	Max 2 pts	5-6 Pts	\$ 1,500.00
*Award is based on the previous year at Trinity only.				

**Legacy Scholarships** are for full-time residential students who are dependent children of a Trinity Bible College & Graduate School graduate. This scholarship is for \$2,000 and renewable each year for up to four years. Graduate status will be verified.

**Preview Days, College Days and Campus Visit Scholarships** are awarded to full-time undergraduate and PYB students attending classes on campus. Trinity will issue a \$500 scholarship certificate to prospective students who attend College Days or a Preview Day at Trinity Bible College & Graduate School. Prospective students may attach a maximum of two certificates (total value \$1,000) to their enrollment application. This award is not subject to GPA requirement for new students with less than 30 credit hours.

**Trinity Event Application Scholarships** are for students who fill out an application at an event Trinity is represented at. Students can qualify for one \$500 scholarship as a High School Sophomore and up. All names from these applications will go in a drawing throughout the year, then during College Days one name will be drawn for one \$2,000 scholarship. (They can get **either** the \$500 **or** the \$2,000 scholarship, not both) the drawing is for Juniors and up only.

**Fine Arts Application Scholarships** are for students who fill out an application at National Fine Arts. Each student can qualify for \$1,000 for filling out an application. This is for the first year only.

**Sibling Scholarships** are for students with siblings attending Trinity concurrently. Each sibling will receive an annual award of \$1,000 each for up to four years. Both students must be unmarried and under age 26. Both students must live on campus and be enrolled as full-time, traditional students. This scholarship may not be combined with the Missionary/Minister dependent or Legacy awards. It is not available to those student siblings who elect to live off campus.

**Student Spouse Scholarships** are for full-time residential students who are attending Trinity Bible College & Graduate School concurrently with a spouse who is also a full-time-residential student at Trinity. Each spouse will receive an annual award of \$1,000 for up to four years,

- Full-time residential undergraduate student whose spouse is also enrolled as a full-time student at Trinity Bible College and Graduate School.

**Faculty and Staff Dependent Tuition Waivers** are for full-time residential students who are attending Trinity Bible College & Graduate School and are dependents of a full-time Faculty member or Staff employee of Trinity Bible College and Graduate School. See Faculty or Staff Handbooks for more details on these waivers.

**Need-Based Scholarship Fund:** From time to time donors will contribute to a scholarship fund that is designated for awarding additional need-based aid to deserving students as determined by the Scholarship Committee based on the recommendation of the Coordinator of Financial Aid and Executive Vice President. To be eligible to receive such funds:

- This program must have funds available,
- The student must have a demonstrated financial need determined by the Financial Aid Office,
- Maxed out on all federal aid available and still have a significant remaining need.

## **International Students**

International students who become full-time residential students at Trinity Bible College and Graduate School are offered discounted tuition based on their country of citizenship and its standing on the most current Legatum Prosperity Index. Please contact Admissions Office for details.

International students are eligible for all institutional aid with the exception of the Academic Award and the Presidential Scholarship Award. The same award limits apply to international students.