

Introduction to Credit for Prior Learning

Credit for Prior Learning is intended for those students who can equate prior life experience to college-level learning and academic work. Instructions for making an application for such credit are listed below. Application does not guarantee that credit will be awarded; only that it will be evaluated and considered for credit. Trinity Bible College cannot guarantee the transferability of this credit to other institutions or agencies.

In making an application the following documentation is recommended:

An annotated bibliography—this will need to include all reading pertinent to the subject area in which credit is being sought

Synthesis paper—MLA Format

2 pages per hour of credit sought

Time frames of experience in the field

(May include any or all of the following: internships, short-term field experiences, calendar of supporting events, or daily or weekly schedules pertaining to the topic, or other supporting documentation.)

Personal reflections on strengths in the field

Personal reflections on weakness in the field

Strategies for improvement

References:

1 letter per hour of credit

Items to be included by the evaluator

1. Information about the Evaluator
2. Introduction
3. Academic credentials
4. Background
5. Memberships in professional/paraprofessional organizations that demonstrate mastery over the content area
6. Specifies knowledge of the specific topic under consideration
7. Information about the student
8. Individual knowledge of the person being evaluated
9. Criteria related to academic requirements

Other information the student feels is pertinent.

Evaluation of Credit for Prior Learning

After the student has completed all of the portfolio of information it should be emailed to:

Scott Townsend

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